

**Minutes**  
**Board of Mayor and Commissioners**  
**Regular Meeting**  
**July 01, 2024**

Mayor Edwards called the meeting to order at 6:02 PM

Roll Call: Commissioner Traugher: Absent, Vice Mayor Pettus: Present, Mayor Edwards: Present. Mayor Edwards declared that there was a quorum to conduct business.

Pastor Frank Kirby opened the meeting up in prayer.

Previous Minutes: Mayor Edwards motioned to approve earlier minutes from June 3, 2024. Seconded by Vice Mayor Pettus: Ayes: Vice Mayor Pettus, Mayor Edwards. Minutes Approved.

Communications from Mayor:

Mayor Edwards mentioned that the July Farmers Market would be on the 3rd Thursday and that the Movies in the Park would resume when the temperatures would be more suitable for outdoor viewing.

Mayor Edwards & Vice Mayor Pettus discussed 2024-2025 Community Donations. Mayor Edwards and Vice Mayor Pettus discussed wanting the city to better contribute to less underserved groups or sports, including the Jo Byrns Band, Volleyball, Cheerleading, etc., for the 2024-2025 fiscal year.

Mayor Edwards updated the commission and the public on street sign installations, including a new stop sign, street marker & post for Knight Road. He mentioned that Tim had put a speed limit sign on Railroad Street and Deer Crossing on 41N and had received several messages from residents who appreciated the additions. Mayor Edwards mentioned that we also have a Community Watch sign & are implementing some more things to increase safety and to provide accessible tools to help identify criminal activities and deter crime.

Mayor Edwards and City Recorder Richards discussed potentially hosting the Robertson County Coon Hunter Association three-day event in 2026 at the park, which would include camping, utilizing Club House, Pavilion, etc. They would be judging dogs & distributing awards and other activities. Vice Mayor Pettus asked if there would be campers and said she wanted to ensure that the City adhered to the RV ban. City Recorder Richards mentioned that they do have primitive camping as an option as well. Mayor Edwards noted that it was during early spring, which would be convenient as the use of the grounds is usually limited around that time of the year, and that he thought it would be a significant revenue stream for the City's income and provide a boost for the local stores and businesses as well. He pointed out that it would be a great event that would draw folks to the community for the event. Vice Mayor Pettus mentioned that she thought it was a good idea but wanted to ensure that the City was not allowing people to stay in campers, which would be in keeping with the City Ordinance. Mayor Edwards and Vice Mayor Pettus discussed doing some additional research and tabling talk until the August City Commission Meeting.

Mayor Edwards presented a request to gather quotes on doing some landscaping at the park & at City Hall, which would include removing dead bushes and doing away with or covering the rocks around City Hall, which have been very problematic due to allowing weeds, rocks being flung by mowing, weed eating, etc. He mentioned that he didn't understand why it was decided to put rocks first. City Recorder Richards noted that the mowing company also does landscaping. City Manager Breeding mentioned that the city could hire the company, but it would be best to reach out and request at least three quotes. Mayor Edwards motioned to approve City Recorder Richards to gather a few quotes on the landscaping. Seconded by Vice Mayor Pettus: Ayes: Vice Mayor Pettus, Mayor Edwards. Approved.

Mayor Edwards announced that the Cedar Hill Farmers Market has been awarded \$1,500 from the Tennessee Department of Agriculture Farmers Market grant.

#### City Manager Report

City Manager Kevin Breeding updated the commission on the 2023-2024 fiscal year and mentioned this was always his favorite financial report as it shows where things were after all the budgeting. He reported that generally, the city was close to what was expected, besides a few budget revisions made for projects and a significant increase in the earnings of interest in the Investment Pool Account and the expenses with the expenditure of the ARP money. Still, overall, it was excellent budget year.

City Manager Breeding updated the commission on acquiring bids for backhoe & dump truck work associated with improving ditch drainage and repair on identified streets. He mentioned that it was sent out for bidding and would go out next week, allowing the city to see what was plausible.

City Manager Breeding announced that Cedar Hill had been awarded a \$2,500 Robertson County Tourism Grant, which he had completed to improve and purchase concession equipment to allow for the eventual hosting of tournaments and softball/baseball games.

#### Commission Remarks:

Vice Mayor Pettus mentioned that she had not heard back from Lowes regarding a request for donations to acquire new appliances for the upcoming Club House Renovation. Mayor Edwards and Vice Mayor Pettus said they would follow up on it.

Vice Mayor Pettus inquired how the outdoor bathroom use was going. City Recorder Richards mentioned that she had seen several people utilizing them, that she was having Ms. Emma clean them, and that things were going well.

#### Citizen Comments:

Hearing none, comments closed.

#### Old Business:

None

#### New Business:

S.K. Food Mart: Beer Permit Application: Mayor Edwards mentioned this was for a new store taking over the old Cedar Hill Market location for Packaged Beer Sales. He noted that the previous business had a license, but this is a new owner and new business. Mayor Edwards made a motion to approve the beer permit. Seconded by Vice Mayor Pettus: Ayes: Vice Mayor Pettus, Mayor Edwards. Approved.


Obtain Bids for paving Railroad Street. City Manager Breeding requested that the advertising bids for Railroad Street be begun, the formal process of acquiring bids, and the costs associated with the repair and paving of Railroad Street be evaluated. Mayor Edwards made a motion to approve. Seconded by Vice Mayor Pettus: Ayes: Vice Mayor Pettus, Mayor Edwards. Approved.

Ordinance on Establishing Firework Times, Dates & Special Permit for Fireworks Outside of The Established Dates & Times. Mayor Edwards mentioned that this had been discussed previously, and it was requested to act on the measure. The proposed time would allow fireworks to be utilized from the Saturday preceding and the Saturday proceeding with the Fourth of July. The established times would be 10 am-10 pm, except for July Fourth, which would be 10 am-11 pm. Fireworks for New Year would be allowed from 10 am on December 31 -1 am on January 1st. The City of Cedar Hill would allow for a Special Permit for events or parties wanting to



use fireworks at their event for \$25, which would go to the Adams Fire Department. Mayor Edwards made a motion to approve. Seconded by Vice Mayor Pettus: Ayes: Vice Mayor Pettus, Mayor Edwards. The first Reading has been Approved; the Second Reading will be in August 2024.

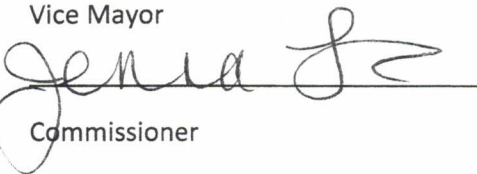
Mayor Edwards made a motion to adjourn. Seconded by Vice Mayor Pettus: Ayes: Vice Mayor Pettus, Mayor Edwards. Meeting adjourned.

  
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Mayor

8/5/24  
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Date

  
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Vice Mayor

8/5/24  
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Date

  
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Commissioner

8/5/24  
\_\_\_\_\_  
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City Recorder

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Date