

**Board of Mayor and Commissioners**  
**Regular Meeting Minutes**  
**December 1, 2025**

**Call to Order**

Mayor John Edwards called the meeting to order at 6:06 PM

**Prayer**

Commissioner Kirby opened the meeting with prayer.

**Roll Call**

Commissioner Frank Kirby: Present, Vice Mayor Marquita Pettus: Present, Mayor John Edwards Present, City Manager Kevin Breeding: Present, City Recorder Gayle Bowman: Present. Mayor John Edwards declared a quorum had been reached to conduct business.

**Previous Minutes**

Mayor Edwards motioned to approve minutes from November 3, 2025, Seconded by Commissioner Kirby. Ayes: Commissioner Kirby, Vice Mayor Pettus, Mayor Edwards. Minutes Approved.

**Communications from Mayor**

Mayor Edwards reported the paving projects are complete. It has been a good year. In the spring we will discuss issues that need to be addressed.

Financials: Financials for the fiscal year were reviewed. City Recorder Bowman discussed property taxes and business licenses.

**City Manager Report:**

Codes Enforcement: City Manager Breeding provided updates related to ongoing and future codes enforcement actions. Of the three properties under codes enforcement, two have somewhat resolved themselves. With the 1 remaining property, a certified letter will be sent and a hearing set in January. There was another issue this month where a tree fell on a house, the owner has cleaned it up and is selling the property. We received an email property complaint today that has been handled and will hopefully be resolved between the two home owners by end of year.

**Commission Remarks:**

Vice Mayor Pettis reminded the commission that the White Christmas drive will be this Saturday, December 6, 2025.

**Citizen Comments:**

None.

**Old Business:**

Ordinance 2025-13: 2<sup>nd</sup> Reading - Adopting the Jackson Law. Mayor Edwards made a motion to approve the ordinance, Seconded by Commissioner Kirby. Roll Call Vote: Commissioner Kirby: Yes, Vice Mayor Pettus: Yes, Mayor Edwards: Yes. Approved 3-0.

Ordinance 2025-14: 2<sup>nd</sup> Reading - Adopting 2021 Building Codes. Mayor Edwards made a motion to approve the ordinance, Seconded by Vice Mayor Pettus. Roll Call Vote: Vice Mayor Pettus: Yes, Commissioner Kirby: Yes, Mayor Edwards: Yes. Approved 3-0.

Ordinance 2025-15: 2<sup>nd</sup> Reading - Adopting 2021 Energy Code. Mayor Edwards made a motion to approve the ordinance, Seconded by Vice Mayor Pettus. Roll Call Vote: Vice Mayor Pettus: Yes, Commissioner Kirby: Yes, Mayor Edwards: Yes. Approved 3-0.

Ordinance 2025-16: 2<sup>nd</sup> Reading - Adopting 2021 Existing Building Codes. Mayor Edwards made a motion to approve the ordinance, Seconded by Vice Mayor Pettus. Roll Call Vote: Vice Mayor Pettus: Yes, Commissioner Kirby: Yes, Mayor Edwards: Yes. Approved 3-0.

Ordinance 2025-17: 2<sup>nd</sup> Reading - Adopting 2021 Gas Code. Mayor Edwards made a motion to approve the ordinance, Seconded by Vice Mayor Pettus. Roll Call Vote: Vice Mayor Pettus: Yes, Commissioner Kirby: Yes, Mayor Edwards: Yes. Approved 3-0.

Ordinance 2025-18: 2<sup>nd</sup> Reading - Adopting 2021 Mechanical Code. Mayor Edwards made a motion to approve the ordinance, Seconded by Vice Mayor Pettus. Roll Call Vote: Vice Mayor Pettus: Yes, Commissioner Kirby: Yes, Mayor Edwards: Yes. Approved 3-0.

Ordinance 2025-19: 2<sup>nd</sup> Reading - Adopting 2021 Plumbing Code. Mayor Edwards made a motion to approve the ordinance, Seconded by Vice Mayor Pettus. Roll Call Vote: Vice Mayor Pettus: Yes, Commissioner Kirby: Yes, Mayor Edwards: Yes. Approved 3-0.

**New Business:**

Proposed Commission Meeting Dates 2026 - Mayor Edwards made a motion to approve the dates, Seconded by Commissioner Kirby. Roll Call Vote: Commissioner Kirby: Yes, Vice Mayor Pettus: Yes, Mayor Edwards: Yes. Approved 3-0.

Proposed Changes to Rental Agreement – City Recorder Bowman discussed the changes to the agreement. All of commission approved the changes.

Park Mowing Bid Discussion – Mayor Edwards discussed the timing for the bid. City Manager Breeding suggested January or February. The difference between a bid and quotes were discussed.

Street Maintenance Discussion – Mayor Edwards discussed sign issues on Mud Cat, Main St, Robertson St and Gospel St.

**Other:**

None.

**Adjournment:**

Mayor Edwards made a motion to adjourn, Seconded by Vice Mayor Pettus: Ayes: Vice Mayor Pettus, Commissioner Kirby, Mayor Edwards. Meeting adjourned at 6:38 pm.

  
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Mayor

1/5/26  
Date

  
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City Recorder

1-5-2026  
Date