

Minutes
Board of Mayor and Commissioners
Regular Meeting
October 7, 2024

Call to Order: Mayor Edwards called the meeting to order at 6:00 PM

Roll Call: Commissioner Traughber: Present, Vice Mayor Pettus: Absent, Mayor Edwards: Present. City Manager Kevin Breeding: Present. Mayor Edwards declared that there was a quorum to conduct business.

Prayer: Pastor Frank Kirby opened the meeting up in prayer.

Previous Minutes: Mayor Edwards motioned to approve earlier minutes from September 9, 2024. Seconded by Commissioner Traughber: Ayes: Commissioner Traughber, Mayor Edwards. Minutes Approved.

Communications from Mayor:

St. James Note Burning Ceremony: Mayor Edwards provided an overview of the note burning ceremony at St. James Church and how great it was to learn more about the church and to participate in the event. He credited Vice Mayor Pettus & City Manager Breeding for coordinating and developing the proclamation that they read aloud during the ceremony.

Mayor Edwards updated the board on the potential booth that the City may have at the Cedar Hill Baptist Church Fall Festival/ Trunk or Treat and that Vice Mayor Pettus was leading that effort.

Mayor Edwards updated the commission on the Cedar Hill Fall Festival on October 19th with live music, vendors, petting zoo, etc.

Mayor Edwards provided an update on the Tornado Siren Grant which has been in the works for some time. The City Commission was moving toward moving beyond the grant due to concerns with time and lack of progress. He mentioned that the TEMA Grant staff had reached out and were processing grants in coordination with FEMA. They required one correction and for County Mayor Vogle to add his signature to the document, which he was able to do. The City will continue to monitor the process and are hopeful there will be continued progress.

Mayor Edwards informed the commission that landscaping was being completed at the park and would be starting at City Hall in the coming week.

Mayor Edwards announced that the Cedar Hill Farmers Market was awarded as Finalist in the 2024 Main Street Media Awards for event and that Cedar Hill was also a Finalist for Community/ City.

City Manager Report:

City Manager Kevin Breeding updated the commission on the drainage project on Mudcat Rd. He informed everyone that he had brought in an Engineer to look at the drainage around the City. The Engineer recommended cleaning out some of the culverts and doing some ditching to help alleviate some of the drainage issues. The water jet company was unable to clear the culverts due to the inability for the water to drain, therefore he is bringing in the company that has been previously approved to perform work on the ditches to open them up and also potentially repair some of the collapsed ends of the damaged culverts so jetting could be completed.

City Manager Breeding updated the commission on the Railroad Paving project that had been approved and awarded to Rawls Paving. Rawls is currently acquiring the performance bond to acquire the Notice to Proceed from the City Manager and so that the process of paving could begin on Railroad Street. He projected that the project should be completed in a few weeks.

City Manager Breeding updated the commission on the Temporary City Clerk position. The job has been advertised for several weeks and there are a number of applicants that he will be interviewing for the job. He did point out that this would be a temporary job until City Recorder Richards returns to work from her medical leave.

City Manager Breeding updated the commission on Codes Enforcement. He mentioned that one property had self-corrected the issues with their property before a notice had to be sent and that the Harding property was proceeding forward and looking much better along the highway and that he was hopeful that would continue to improve.

City Manager Breeding informed the commission on the HOME Grant Lien Releases that are coming due and that he had been given the forms to start the process of releasing the liens on eligible properties that had been awarded the HOME Grant.

Commission Remarks:

Hearing None, moving to citizen comments.

Citizen Comments:

Hearing none, comments closed.

Old Business:

None

New Business:


Mayor Edwards mentioned this was the time of year where the fall dumpsters are brought in to be utilized by the residents inside the city limits. Mayor Edwards is looking at the last weekend in October or the first weekend in November and that there would be two dumpsters. Mayor Edwards made a motion to approve Seconded by Commissioner Traughber: Ayes: Commissioner Traughber, Mayor Edwards. Approved.

Mayor Edwards provided drawings and information related to the Phase Two renovation of the Club House. He explained the improvements and that there are currently several projects in progress that should all line up with the process of completing the Club House renovation such as concession stand work and moving the workshop and storage area to the Club House storage area which is being divided up. Mayor Edwards requested approval move forward with putting the project out to bid to begin the process of completing the final phase of the Club House renovation. Mayor Edwards made a motion to approve Seconded by Commissioner Traughber: Ayes: Commissioner Traughber, Mayor Edwards. Approved.

Mayor Edwards presented a number of proposed concessions stand equipment acquisitions that were made possible by the Tourism Grant awarded by the Economic Development Board which included an 8-burner propane grill, popcorn machine, food warmer case and a 5-gallon beverage dispenser. Commissioner Traughber inquired about the costs of a propane tank. City Manager pointed out additional money available and Mayor Edwards mentioned that he would buy a propane tank if needed. Mayor Edwards made a motion to approve Seconded by Commissioner Traughber: Ayes: Commissioner Traughber, Mayor Edwards. Approved.

Mayor Edwards announced that the city was looking at pursuing a property purchase that would add an additional 5.5. acres onto the existing City Park. Mayor Edwards mentioned that there was knowledge of a ballpark figure for the property and that City Manager Breeding had discussed existing land prices and what a fair market price would look like with a local realtor. City Manager Breeding asked for the commission to grant permission to allocate an undisclosed range of money to proceed forward with the negotiations for a potential final price. Mayor Edwards inquired if the undisclosed figure would be reviewed by the commission. City Manager Breeding mentioned that it would disclosed and that it would also be public record through a transfer, but approving the undisclosed amount would allow for finalization and to proceed forward with purchase if the seller accepted anything at or below that amount. Mayor Edwards responded that he thought it was a great opportunity and one that the City of Cedar Hill would likely not get again. He referenced expanding the park and the investment in the future that this purchase would provide and that this would be greenspace and potential future park additions that would serve the community and not be lost due to development by a third party. Mayor Edwards made a motion to approve Seconded by Commissioner Traughber: Ayes: Commissioner Traughber, Mayor Edwards. Approved.


Mayor Edwards made a motion to adjourn. Seconded by Commissioner Traughber: Ayes: Commissioner Traughber, Mayor Edwards. Meeting adjourned.



Mayor

11/24/24

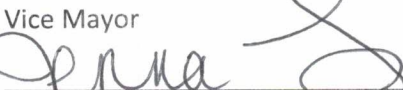
Date



Vice Mayor

11/24/24


Date



Commissioner

11/7/24

Date



Commissioner

11/24/24

Date

City Recorder (Temporary)

Date