

**Minutes**  
**Board of Mayor and Commissioners**  
**Regular Meeting**  
**April 01, 2024**

The April Meeting of the Cedar Hill City Commission was held tonight at the Cedar Hill Club House.

Mayor Edwards called the meeting to order at 6pm.

Roll Call: Commissioner Traughber, Vice Mayor Pettus & Mayor Edwards were present. City Manager Kevin Breeding and City Recorder Betty Richards were present. Mayor Edwards declared a quorum.

Prayer: Mayor Edwards recognized Pastor Frank Kirby to open the meeting up in prayer.

Minutes of March 04, 2024 Meeting: Minutes from March 4, 2024 were reviewed and approved with no corrections needed or noted.

Communications for Mayor

Mayor Edwards presented a volunteer project that Mr. Northington had presented previously to the city commission in reference to the King David Cemetery Project. Mayor Edwards mentioned that he had a number of volunteers and Vice Mayor Pettus added that Mr. Northington had secured volunteers as well to work together to clean up the cemetery, refill graves with dirt and to find work to mark graves and locate stones, markers and headstones.

Farmer's Market and Movie in the Park: Mayor Edwards updated the board on several great city events taking place in April which includes the opening Farmers Market and the first Movie in the Park on April 26th.

Adams-Cedar Hill Rec League: Mayor Edwards updated the board on a donation request from the Adams-Cedar Hill Rec League. After discussion and concern regarding the preplanned school donations that occur around this time of year, the Commission agreed to make a donation at the beginning of the 2024-2025 fiscal year.

Next, Mayor Edwards mentioned that the cornhole station pads were poured and that the boards would be delivered mid-week to set on the pads. He mentioned that Billy Joe Jackson and his guys did an amazing job.

City Manager Report:

2023-2024 Budget Report: City Manager Breeding gave updates on the budget and stated that financials continue to track positively.

Codes Enforcement Updates: City Manager Breeding updated the commission on codes enforcement. He stated that the property on Old Washington Rd was sent a certified letter in regard to their administrative hearing regarding their property. He also mentioned a property on Railroad Street with a RV being lived in the backyard. Mayor Edwards added that the RV had been dumping raw sewage into the ground before TDEC was contacted to investigate and confirmed this was the case. City Manager Breeding was asked to move forward in the process to bring the property up to compliance. Mayor Edwards commented that they had met with the owner of the old service station on Hwy 41N. The meeting went well and the owner is working on selling several of the old cars. Mayor Edwards mentioned the lack of assistance the owner had which prompted him to assist in the cleanup of the property. Mayor Edwards stated that progress was being made there, but no progress had been made at the Old Washington Rd property.

Commission Remarks: None heard

Citizens Comments: Billy Joe Riley inquired about the location of the city/county boundary on the old filling station on Hwy 41N. Mayor Edwards answered that he wasn't entirely sure but that it ran the same boundary as the nearby properties and that the boundary ran partially into the trees behind the station. Mr. Riley mentioned that he knew the boundary ran a little further back on his property.

Connie Lowe inquired about whether a particular house on S. Main Street was vacant or abandoned. Mayor Edwards mentioned that he believes that the house was abandoned and could possibly be unlivable.

#### Old Business:

Ordinance 2024-02 – Amending the Fiscal Year 2023-2024 Budget Ordinance 2023-09 – 2nd and Final reading: Mayor Edwards presented Ordinance 2024-02 for the second and final reading. Mayor Edwards mentioned that the amendment was for the expenditure of the American Rescue Plan grant funding and this was a money in/ money out amendment. Vice Mayor Pettus made a motion to approve, seconded by Mayor Edwards. Roll Call: Commissioner Traughber: Aye, Vice Mayor Pettus: Aye, Mayor Edwards: Aye. Approved 3-0.

#### New Business:

Ordinance 2024-03 –Fiscal Year 2024/2025 Fiscal Budget – 1st Reading: Mayor Edwards presented the first reading of Ordinance 2024-03 for the new fiscal year. He advised that the commission had an advertised budget workshop and that the meeting had yielded an effective budget for the 2024/2025 that was similar to the previous year's budget. Mayor Edwards made a motion to approve, seconded by Vice Mayor Pettus. Roll Call: Commissioner Traughber: Aye, Vice Mayor Pettus: Aye, Mayor Edwards: Aye. Approved 3-0. Second and final reading will be in May.

Resolution 2024-01 – Amending Resolution 2023-02 – City Manager Employment Agreement Terms: City Manager Breeding presented the Resolution amending his employment agreement in regards to: a cost-of-living increase of 3%, allowing for the City Manager to turn down his salary based on the number of ours being worked and removing the requirement that he be present at City Hall one day a week. City Manager Breeding mentioned that most of his work is completed remotely most of the time and he didn't want the City to incur costs of him being in the office if he didn't have something going on to be there. Mayor Edwards made a motion to approve, seconded by Commissioner Traughber. Roll Call: Commissioner Traughber: Aye, Vice Mayor Pettus: Aye, Mayor Edwards: Aye. Approved 3-0.

Proclamations: St. James Church and Tom Caroland: Mayor Edwards asked for approval for two proclamations that would be presented in the future. One proclamation recognizes Saint James Missionary Baptist Church's 150th year and for a note burning in celebration of paying off the building. The second proclamation would be for Tom Caroland who is from Cedar Hill and fought in the Korean War and was a POW for several years before coming home to a parade and celebration. Mayor Edwards mentioned that he had spoken to a number of lifelong residents who had never heard of Mr. Caroland and service and that he thought it was important to recognize a hero from Cedar Hill. Mayor Edwards made a motion to approve, seconded by Vice Mayor Pettus. Roll Call: Commissioner Traughber: Aye, Vice Mayor Pettus: Aye, Mayor Edwards: Aye. Approved 3-0.

Mowing Bids: Mayor Edwards mentioned that the city had received 12 bids for the mowing contract: The three lowest bidders were Watts Lawncare for \$600/ month, Dunbar Lawncare for \$1200/ month and Wyatts Lawncare for \$1200/ month. Mayor Edwards mentioned that Watts had attended the Bid Opening and after reviewing references and due to the significant difference in their quote, he felt Watts would be the frontrunner and that he felt comfortable in making the motion to hire Watts Lawncare for the 2024 mowing season. Mayor Edwards made a motion to approve, seconded by Vice Mayor Pettus. Roll Call: Commissioner Traughber: Aye, Vice Mayor Pettus: Aye, Mayor Edwards: Aye. Approved 3-0.

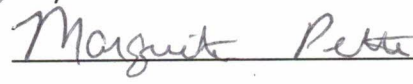
Mayor Edwards requested that the board authorize he and the City Manager to enter into the agreement for the city mowing contract. Mayor Edwards made a motion to approve, seconded by Commissioner Traughber. Roll Call: Commissioner Traughber: Aye, Vice Mayor Pettus: Aye, Mayor Edwards: Aye. Approved 3-0.

City Hall Signs: Mayor Edwards mentioned that Eddie Bellar had stopped by and inquired about touching up the painted signs for Cedar Hill on the Hwy and on S. Main Street. Mayor Edwards made a motion to approve, seconded by Commissioner Traughber. Roll Call: Commissioner Traughber: Aye, Vice Mayor Pettus: Aye, Mayor Edwards: Aye. Approved 3-0.

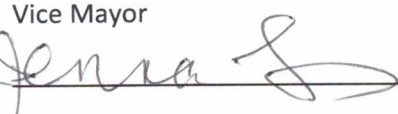
Adjourn: Mayor Edwards made a motion to adjourn, seconded by Vice Mayor Pettus. Roll Call: Commissioner Traughber: Aye, Vice Mayor Pettus: Aye, Mayor Edwards: Aye. Meeting adjourned.

  
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Mayor

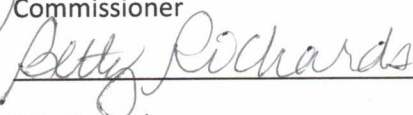
5/6/24  
Date

  
\_\_\_\_\_  
Vice Mayor

5/6/24  
Date

  
\_\_\_\_\_  
Commissioner

5/6/24  
Date

  
\_\_\_\_\_  
City Recorder

05/06/2024  
Date