

**Minutes**  
**Board of Mayor and Commissioners**  
**Regular Meeting**  
**August 07, 2023**

The August meeting of the Mayor and Commissioners was held tonight at the Cedar Hill Club House.

Mayor Edwards called the meeting to order at 6:01pm

City Recorder Richards conducted Roll Call: Commissioner Traugher, Vice Mayor Pettus, Mayor Edwards and City Manager Breeding were all present.

Mayor Edwards opened the meeting in prayer.

Minutes from the July 03, 2023 City Commission Meeting were reviewed, accepted and approved with a vote of 3-0.

Mayor Edwards updated the Commission on Experience Robertson County coming up in September. Feed Meal will be there and shooting for around two dozen vendors. Also looking at potentially purchasing some souvenirs for guests to purchase.

Next he mentioned that the Long Range Plan would be discussed and the general public can add input at Cedar Hill Planning Commission on August 08, 2023.

Then, Mayor Edwards proposed adjusting facility rental fees to include city landowners in the discounted rates that also apply to city residents. Vice Mayor Pettus and Commissioner Traugher agreed. The Rental Agreement will be updated.

This concluded Mayor Edwards' communications.

We then transitioned to the City Manager Report by City Manager Breeding.

City Manager Breeding presented the budget report and updated the Commission on current income and expenditures. He advised Cedar Hill was starting the year off with income exceeding expenditures. He also recognized City Recorder Betty Richards for spearheading the process of getting everything in order as far as getting our certified tax rate and moving the city forward to amend the budget with the new tax rate. He also explained that the certified tax rate adjusts the tax rate down due to the reassessment of property and ensures that the government doesn't automatically generate more tax proceeds.

City Manager Breeding updated the commission on code's enforcement. He reported that there had be no response to letters and the city would move forward with Certified Letters.

City Manager updated the commission on the paving bid process and the good turnout of multiple bidders and the flexibility that the commission has in its selection.

This concluded the City Manager report.

Commission Remarks: Hearing None.

Citizen Remarks: Hearing None.

## Old Business: No Old Business

New Business: Mayor Edwards presented Resolution 2023-10 which is a resolution amending responsible parties and associated terms within the city zoning ordinances and regulations. Mayor Edwards made a motion to approve Resolution 2023-10, Commissioner Traughber seconded and City Recorder Richards did roll call for the vote. Commissioner Traughber – “Yes”, Vice Mayor Pettus – “Yes”, Mayor Edwards – “Yes” Approved 3-0.

Mayor Edwards presented the first reading of Ordinance 2023-10 which is an amendment to Ordinance 2023-9, Section 8 (adopting certified tax rate). Mayor Edwards mentioned that the certified tax rate decreases the tax rate from .225 per \$100 of assessed value to .1301. Mayor Edwards made a motion to approve Ordinance 2023-10, Vice Mayor Pettus seconded and City Recorder Richards did roll call for the vote. Commissioner Traughber – “Yes”, Vice Mayor Pettus – “Yes”, Mayor Edwards – “Yes” Approved 3-0. Second and final reading will be held at Special Called Meeting or during September City Commission Meeting.

Mayor Edwards presented the results of the paving bids ranging from \$62,930 to \$102,400 for the paving of Sory Street, Heflin Street and Sherrod Lane. The commission discussed previous results of paving, timeliness concerns, outcomes, etc. Mayor Edwards mentioned that they had consulted with multiple parties regarding work and that things were in place to hold companies accountable for the work they’ve agreed to complete. Mayor Edwards mentioned that given past performance and the opportunity to provide newly paved streets for three streets that are overdue for care and which would set up the city to move forward with larger paving projects in the years. Vice Mayor Pettus agreed and mentioned that these current streets weren’t as busy as others but overdue for repairs. Mayor Edwards and City Manager Breeding mentioned that they had contacted previous customers and reviewed project outcomes and that any issues could be factored into more paving projects down the road for any company. Mayor Edwards made a motion to approve Rawls Paving for the paving project, Vice Mayor Pettus seconded and City Recorder Richards did roll call for the vote. Commissioner Traughber – “No”, Vice Mayor Pettus – “Yes”, Mayor Edwards – “Yes” Approved 2-1. Rawls Paving will be awarded the paving project.

Mayor Edwards moved into discussion and approval of several projects related to the ARPA grant.

Mayor Edwards presented three quotes for city wide tree trimming: \$2500, \$9950, and \$7000. He mentioned that the higher of the quotes were by companies who specialize in tree care and removal and that it’s important to consider that. He mentioned that they had discussed this a number of months ago but that was during a lot of transition and there was a request to get additional quotes. Mayor Edwards mentioned that he felt Advanced Tree Care had provided a lot of specifics on what they would do and how quickly they could get it completed. Mayor Edwards made a motion to approve Advanced Tree Care for the trimming and debris removal of the right of way street trees. Commissioner Traughber seconded and City Recorder Richards did roll call for the vote. Commissioner Traughber – “Yes”, Vice Mayor Pettus – “Yes”, Mayor Edwards – “Yes” Approved 3-0. A motion was made to reward the city wide right of way tree and limb trimming to Advanced Tree Care.

Mayor Edwards presented two quotes on removing two dying trees at the park. One of them also included grinding up stumps at the park. Commissioner Traughber made a motion to approve Witham Enterprises to remove the trees and stumps for \$4000.00, Mayor Edwards seconded and City Recorder Richards did roll call for the vote. Commissioner Traughber – “Yes”, Vice Mayor Pettus – “Yes”, Mayor Edwards – “Yes” Approved 3-0.

Mayor Edwards presented a project that would install rip rap rocks along Mud Cat to help reinforce the street and decrease further degradation through erosion for \$5,200 by TRH Contractors. Vice Mayor Pettus made a motion to approve TRH Contractors to install the rip rap rocks at Mud Cat, Commissioner seconded and City Recorder Richards did roll call for the vote. Commissioner Traughber – “Yes”, Vice Mayor Pettus – “Yes”,

Mayor Edwards – “Yes” Approved 3-0.

Mayor Edwards also suggested having this done on S. Main Street in an area and along with Entrance to City Hall where there is a troublesome drop off that vehicles are always going into. Commissioner Traugher mentioned culvert issues with the culvert at Farmer St/ S. Main intersection as well. Mayor Edwards requested pre-approval of the two projects pending a quote to be reviewed. Mayor Edwards made a motion to approve, Vice Mayor Pettus seconded and City Recorder Richards did roll call for the vote. Commissioner Traugher – “Yes”, Vice Mayor Pettus – “Yes”, Mayor Edwards – “Yes” Approved 3-0.

Mayor Edwards requested approval to send two projects to bid:

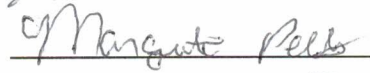
The first project to advertise and request bids for would be for repairs/ painting on Club House, Concession Stand and City Hall; including additional lighting to parking area. It was suggested that perhaps one company could do it all. Mayor Edwards made a motion to approve sending this project to bid and advertising, Vice Mayor Pettus seconded and City Recorder Richards did roll call for the vote. Commissioner Traugher – “Yes”, Vice Mayor Pettus – “Yes”, Mayor Edwards – “Yes” Approved 3-0.

The second request is for renovations to the Club House interior. Mayor Edwards mentioned that they have the opportunity to really fix up a facility that is heavily used for not only city meetings but also booked by the general public and therefore actually generates revenue for the city. He mentioned that from the year to date: it has brought in \$11,000 and with staff improvements that he thought it could increase to potentially \$15,000, which means that the investment they make would be paid back in a few years. Mayor Edwards made a motion to approve sending this project to bid and advertising, Vice Mayor Pettus seconded and City Recorder Richards did roll call for the vote. Commissioner Traugher – “Yes”, Vice Mayor Pettus – “Yes”, Mayor Edwards – “Yes”. Approved 3-0 to move forward with advertising for bids.


Having no other business a motion to adjourn was made, seconded and approved to adjourn meeting.

  
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Mayor

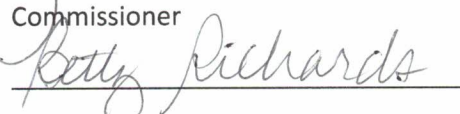
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Vice Mayor

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Commissioner

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City Recorder

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